

Students

Student Records

School student records are confidential and information from them shall not be released other than as provided by law. State and federal law grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge their or their child's school records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to object to the release of information regarding their child.

The Superintendent shall implement this policy and State and federal law with administrative procedures. The Superintendent shall also designate a *records custodian* who shall maintain student records. The Superintendent or a designee shall inform staff members of this policy, and shall inform students and their parent(s)/guardian(s) of it, as well as their rights regarding student school records.

LEGAL REF.: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232; 34 C.F.R. Part 99.
105 ILCS 5/14-1.01 et seq. and 10/1 et seq.
50 ILCS 205/7.
23 Ill. Admin. Code §§ 226 and 375.

CROSS REF.: 7:340-E, 7:340-R

ADOPTED: August 19, 1998