

By-laws for Elm Middle School's Chapter of the National Junior Honor Society

ARTICLE I: Purpose

The purpose of this organization shall be to recognize and encourage scholarship, leadership, character, service, and citizenship. Elm Middle School's chapter of National Junior Honor Society shall complete at least one service project during the school year.

ARTICLE II: Selection of Members

Section 1. Eligibility

To be eligible for membership the candidate must be

- in 7th or 8th grade
- in attendance at Elm Middle School for at least one semester and be on honor roll for at least 3 quarters (2 quarters if new to Elm Middle School).

Candidates shall be evaluated on the basis of scholarship, service, leadership, character, and citizenship. The evaluation process begins at the beginning of 4th quarter with an informational meeting. All academically eligible students are invited to attend.

Section 2. Voting

The selection of each member to the chapter shall be by a majority vote of the Faculty Council.

Section 3. Selection Procedure

1. Eligible students may complete the Student Activity Information Form. This form outlines the candidate's accomplishments in the areas of scholarship, service, leadership, character, and citizenship. Deadlines for this will be given to applicants at the information meeting held at the beginning of quarter 4.
2. Unfortunately, late applications cannot be accepted as our timeline is very strict.
3. Formal notification will be made of all selected candidates to inform them in writing about selection and the timing of the induction ceremony.

ARTICLE III: Powers Vested in the Organization

Section 1. Principal

The principal shall reserve the right to approve all activities and decisions of the chapter, and shall annually appoint a member or members of the faculty as chapter advisor(s), who may serve consecutive terms. The principal shall annually appoint the Faculty Council composed of five members of the school's faculty who may serve consecutive terms.

Section 2. Advisors

The chapter advisor(s) shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 3. Membership and Selection

Membership in Elm Middle School's chapter of National Junior Honor Society is an honor bestowed upon a student. Selection for membership is by the Faculty Council and is based on outstanding scholarship, leadership, service, character, and citizenship. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 4. Discipline, Dismissal and Resignations

When a member falls below any of the standards by which the member was selected or fails to fulfill chapter obligations, the adviser should inform the errant member in writing of the nature of the violation, the time period given for improvement, and provide warning of the possible consequences of no improvement (i.e., consideration of probation or dismissal, or additional disciplinary measures being imposed). In all cases of pending dismissal, a chapter member shall have a right to be notified in writing of the offenses and to a hearing before the Faculty Council. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE IV: Frequency of Meetings

Mandatory general membership meetings will typically be held 1 or 2 times a month. There may be exceptions to this due to school holidays or unforeseen circumstances. Additional meeting times may be required due to service projects.

ARTICLE V: Duties and Responsibilities of Organization and Officers

Officers share the tasks of organizing and conducting an induction ceremony and various service projects. In addition to these responsibilities, each officer oversees the following areas:

The **president** and **vice president** share the responsibilities of motivating, organizing, and leading the members and activities of the chapter. The **treasurer** will announce the profits of fundraisers when necessary at the meetings. The **secretary** keeps notes on all the meetings.

ARTICLE VII: Procedures for Elections

All officer candidates should be prepared to make a short speech to members. Students will be notified of a specific time and place. The speech should be brief and should explain what would make them a good officer and what goals they bring to the position. Selection of officers will be made by of a majority vote of NJHS members.